



Mission Intern

Reports to: Tamara Nash, Mission Director

Position Status: Intern (unpaid)

Time Commitment: 15-20 hours per week

About Susan G. Komen®

Nancy G. Brinker promised her dying sister, Susan G. Komen, she would do everything in her power to end breast cancer forever. In 1982 that promise became Susan G. Komen® and launched the global breast cancer movement. Today, Komen is the world's largest grassroots network of breast cancer survivors and activists fighting to save lives, empower people, ensure quality care for all and energize science to find the cures. The Greater Atlanta Affiliate, established in 1991, is one of more than 80 Affiliates in the U.S. and Europe. In 2017, Komen Atlanta invested more than \$1.1 million in grants to 14 local organizations funding lifesaving education, patient navigation, treatment support and treatment programs in our 13-county service area. Since 1991, Komen Atlanta has invested more than \$44 million in local programs, funding breast health and/or breast cancer services.

Primary Mission Intern Role and Responsibilities:

- Assist with the community grants program that may include activities such as reporting, surveying, and data entry
- Help develop and implement activities that address the gaps in uninsured/underinsured populations in service area through education and outreach efforts, as proposed in the Community Profile Report
- Work collaboratively with Mission Department staff and volunteers to participate in appropriate community sponsored educational programs, and Komen Atlanta education initiatives within the Affiliate service area
- Update list of current Speakers Bureau members, help identify potential members and assist with recruitment
- Help connect community to free breast health resources such as mammograms
- Assist with special projects involving the LGBTQ, recent immigrant, African American, Hispanic and Latina communities, survivorship conferences, and coalition building
- Participate in education events and other public policy advocacy opportunities
- Other duties as assigned

Required Skills & Education:

- Must be enrolled in an undergraduate or graduate degree program, OR be a recent college or university graduate
- Strong organizational and interpersonal skills
- Good written and verbal communication skills
- Microsoft Office proficiency
- Comfortable working with diverse populations
- Ability to work well independently and with a team
- Willingness to learn
- Bilingual or multilingual is a plus

Benefits:

- Unique opportunity to gain insight into the not-for-profit sector
- Hands-on environment with individuals who respond to critical community issues
- Development of above entry-level professional skills